

Special Board Meeting Minutes (file 170309)

March 9, 2017 – Ouray County Land Use office, Ridgway, Colorado

(Note: Items recorded in accordance with adopted agenda notwithstanding sequence of discussion)

Present: Board members Michael Boland, Joey Huddleston, Vonnie Kuijvenhoven, Coleen McElroy and Richard Wojciechowski and administrator Karla Cline.

1. **Call to Order** at 1732 by Michael Boland.
2. **Introduction of new administrator:** The board welcomed Karla Cline as the new RSA administrator.
3. **Ratification of 2017 budget resolution:** Richard explained that some DoLA documents appear to require a resolution adopting a budget, although it isn't clear that is mandatory. As DoLA did not receive the budget in a timely manner, it may be prudent to retroactively ratify the Board's previous adoption of the budget in a formal resolution. **MOTION** by Richard, second by Joey to adopt Resolution **2017-03**. Motion passed.
4. **Audit exemption request and resolution:** Richard presented the audit request with accompanying resolution. **MOTION** by Richard, second by Vonnie to adopt **Resolution 2017-04**. Motion passed. All board members signed the request after personally reviewing it, and also signed a file copy. Richard will mail the request certified mail, receipt requested, per the auditor's recommendation.
5. **Sprinkler/Rainmaker contract:** Mike reported he sent the letter demonstrating that RSA had paid the Rainmaker invoice and also canceling the automatic renewal. Board discussed potential alternate vendors to service the sprinkler system.
6. **Other:**
 - a. **Transparency notice.** Richard had been unable to find a current transparency notice on DropBox, but the county did have it on file. Richard generated an amended notice that updates the name of the administrator and notes that special meetings, when required, are held on the dates of the workshops. Board decided a formal action is appropriate. **MOTION** by Richard, second by Coleen to amend the transparency notice. Motion passed. Richard will post to web site and send to DoLA and county.
 - b. **Election of officers** still needs to be done.
7. **Adjournment:** Motion by Richard, second by Joey, to adjourn at 1802. Motion passed.

Board then moved into Work session.

Submitted by:

Richard Wojciechowski

Secretary

Approved by the Board on March 16, 2017

Michael Boland

President

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AGENDA

Board Meeting:

1. Introduction of new administrator
2. Ratification of 2017 budget resolution
3. Audit exemption request, and resolution
4. Sprinkler/Rainmaker contract

Workshop:

1. Asset report to county assessor
2. Procedures for end-year actions
3. Generic calendar review
4. Filing system & Drop Box
 - a. organization
 - b. access
 - c. security/retention
5. Quick Books
 - a. training
 - b. Cloud or PC? access
6. Bank account remote access
7. Web site maintenance