

OURAY COUNTY REGIONAL AUTHORITY
PO Box 1262
Ridgway, CO 81432

Regular Board meeting Minutes
November 15, 2018 - Alpine Bank, Ridgway CO

Present: Board members: Mike Boland, Joey Huddleston, Coleen McElroy, Vonnie Kuijvenhoven; Board member elect : Mary Ann Jackson; RSA administrator Karla Cline
Mountain Medical: Susie Blakney

1. **Call to Order** at 12:31pm by Mike Boland
2. **Review of Agenda:** Joey asked to add discussion of RSA acceptance of ad valorem tax for 2019
3. **Public Input:** None
4. **Minutes: MOTION** by Joey , seconded by Coleen to approve the minutes from October 18, 2018 Board Meeting as presented. Motion passed.
5. **Discussion with Medical Provider**
 - Dr. Gates not present
 - Susie reports 37 x-rays in October and 19 in November so far
 - FREE Diabetes retinal eye screenings and foot check - PACKED with patients!
 - All scripts contract regarding EHR package for 2015 CEHRT is divided over 12 months with monthly payment of \$59.84
6. **Old Business**
 - A. Inventory Update - Inventory COMPLETE! 3 missing chairs unable to locate during inventory process.
 - **MOTION** by Joey to dispose of 3 chairs (inventory numbers identified in report) , seconded by Vonnie. Motion passed.
 - Discussion around how inventory has become much more streamlined. Questions around how/if Joel is taxed on RSA inventory, re Coleen and County Assessor conversation.
 - B. Building Maintenance Update
 - We have missed our window on concrete/asphalt and will do this next year.
 - Carpet seams not able to be restitched. Best to glue. Worst at break room. Maybe use threshold. Coleen will get quote on repair.
 - Outdoor lighting not working in various places around perimeter. Suggested that whoever does gutters should change light bulbs. Might be good to buy LED Dusk to dawn smart bulbs and changed out periodically.
 - Solar rechargeable mounting lights should be installed for outdoor lighting
 - Aquatech needs to be contacted re raised sprinkler head that presents tripping hazard.
 - Possible gutter issue - water dripping. Heat tape goes down gutter and perhaps was not checked out when heat tape work done.
 - Contact someone, perhaps Whitey's, to clean out gutters and mount solar lights.

C. Action Item Review

- No water has leaked again in Exam Room 3 so no determination of cause
- sidewalk and parking lot continuing - put off to next year
- Window still needs to be repaired. Contact Whitey's.
- Joey to deal with surface tablets in January
- Roof tape instructions taped to electrical panel at MMC
- No recurring Topaz fee

7. Report from Administrator

A. Calendar Review

- PO box paid with Debit card
- Don Moreland has confirmed he will do our Exemption from Audit 2018
- Dec 15 th due date for budget and resolutions to county

B. Correspondence

- ASAP - 2018 Q 3 CO UI return less than \$5 manual reimbursement
- Liberty Mutual policy cancelled
- IRS notification of Political Subdivision Group Rate sent on to ASAP for payroll purposes
- CD renewal on 11/06

C. Financial Statements - uploaded into Dropbox

D. Invoices/Checks

- **MOTION** by Vonnie to pay all invoices prepared, seconded by Mike, Motion passed.

8. New Business

A. Ad Valorem Tax

- Mike moved Joey's addition of discussing ad valorem tax to top because it affects budget and draft resolutions that assume no taxes to be presented later. If we decide to take taxes we will need to move quickly to revise budget and resolutions.
- Mike estimates 35-40 k in tax revenue in 2019. He feels that this amount will not have much impact on the overall longevity of the RSA. It will not make much of a difference as to whether the RSA will have to go out for another bond issue with the voters. Mike's view would be not to take the tax revenue in 2019.
- Firstly, Joey feels that the voters spoke when they approved the mil levy and they feel we should have these funds. Next, all of our budget numbers are based on what we feel like we can forecast/project. This year's plumbing expenses blew our budget. Discussion with company's concerning sidewalk/parking lot repair indicate that \$4,000 currently budget will not be enough. Joey feels we will need more money to tackle these projects in 2019. Coleen feels we should take the money voters have already approved and set it aside for a parking lot/sidewalk.
- Mike doesn't think it would need to be earmarked.
- Some questions around whether we are allowed to take tax revenues in 2019 even though we did not take in 2018.

- Budget and resolutions must be revised
- Schedule public hearing to review budget
- **MOTION:** Joey motioned to accept ad valorem tax for 2019 and amend budget accordingly. Coleen seconded. Vote 3-1 . MOTION CARRIED
- Discussion around what needs to happen 1) schedule public hearing for Dec 13th 2) publish public hearing in paper. 3) Prep budget and resolutions for December 13th board meeting
- Karla instructed to make \$43k as tax revenue in budget

B. Resolutions

- Not presented as they need to be revised

C. Insurance Policy

- Vonnie reviewed policy and it looks standard
- Mike notes that this policy is less, workers comp is good deal AND we have Directors and Officers coverage. Summary of insurance coverage provided by Mike for Mary Ann's background knowledge

D. New Board Members - Oath of Office

- Welcome and introduction of current board to Mary Ann Jackson, board member elect.
- Discussion around whether Mary Ann is elected and/or appointed and if board needs to appoint her and Craig Hinkson, who has submitted nomination form.
- **MOTION:** Mike motioned to appoint Mary Ann Jackson and Craig Hinkson to the Ouray County Regional Service Authority. Coleen seconded. Motion passed unanimously.
- Discussion of Code of Conduct, specifically unofficial meetings/discussions, nature of Administrator position and meeting length

Next meeting Dec 13th. We need everyone there!

Mike presented Calendar Items for 2019 - trainings

MOTION: Vonnie moves to adjourn meeting at 1:42pm, seconded by Coleen, motion passes

ACTION ITEMS

- *Update inventory with disposed items (Karla)*
- *Repair Carpet (Coleen)*
- *Clean/repair? Gutters (Coleen)*
- *Install outdoor lighting (Coleen)*
- *Contact Aquatech re sprinkler (Coleen)*
- *Repair Window (Coleen)*
- *Revise budget and resolutions for December 13th Board Meeting (Karla)*
- *Schedule Public Hearing re Budget and Publish in Paper (Karla)*

Submitted by:

*Karla Cline
Administrator*

Approved by the Board on _____, 2018

President