

RSA BOARD MEETING MINUTES

June 20, 2019

- 1) Meeting Called to Order at 12:31pm. Present: *Board Members* Joey Huddleston, Coleen McElroy, Craig Hinkson, Mary Ann Jackson *Staff* Karla Cline *Provider* Dr. Gates, Susie Blakney Absent: Vonnie Kuijvenhoven
- 2) Review of Agenda -move sidewalk proposal to first item of old business and include medical provider in discussion
- 3) Public Input: None
- 4) Approval of Minutes: Mary Ann moved to accept minutes as presented, Coleen seconded; MOTION TO ACCEPT MAY 16, 2019 MINUTES. MOTION PASSED.
- 5) Discussion with Medical Provider
 - a) Allscripts is awful right now. Allscripts made a transition to a new database and MMC is having major technology problems, often being offline and unable to access the Allscripts database. Problem is that Allscripts has all the searchable data so just leaving is not really an option. Montrose Memorial and St. Mary's are using EPIC as electronic medical record provider. It would be ideal to transition to EPIC so that the practice is stream lined with these regional hospitals. By end of 2021 Allscripts contracts will be completed. Discussion around running Allscripts and Epic side by side for a year until contracts are complete. Joey requested some kind of budget number for EMR in preparing for ballot measure.
 - b) MMC Report
 - i) Number of patients seen at MMC
 - (1) Total # visits:
 - (a) 7,723 (within 1 year), 556 more than same time frame year prior
 - (b) 1,867 (within 3 months) 102 fewer than same time frame year
 - (2) Discrete patients seen:
 - (a) 1,929 (within 1 year)
 - (b) 915 (within 3 months)
 - ii) Number of active patients – defined as being seen within 3 years and currently active at MMC
 - (1) 3,257
 - iii) Percentage of visits by reimbursement source – rolling 12 month look-back
 - (1) Original Medicare: 39%
 - (2) Commercial Insurance: 34%
 - (3) Self Pay: 14%
 - (4) Medicaid: 9%
 - (5) Worker's Compensation: 4%
 - iv) Utilization statistics on x ray machine
 - (1) 63 x rays in March/April/May 2019

- c) Explanation of possible Basin Clinic supported Medicaid provider in Ouray. Grant has not been awarded yet.
- d) Green space not available for clean up. Covering and clean up of interior will be addressed by board
- e) Exam room 3 still has an offensive odor off and on. Cause remains unknown. Scoping might be necessary but we should wait until after the roof project is complete.
- f) Discussion on Zero Scaping. Favorable outlook on this possibility.

6) Old Business

- a) Review of Sidewalk and Parking Lot Proposals:
 - i) Am Pm : \$4,800.50 Vonnie thought the odor was objectionable. This would be a “band aid” solution. Online reviews are love/hate. Worry about big hole and this being a liability. Am Pm included painting with the bid. Coleen will contact other providers. Craig and she will approve the project for \$4800
 - ii) Facia Painting- Armando is providing painter. An account at Ridgway Hardware will be set up for paint purchase and supplies. Coleen will pick the best oil based paint and get 5 gallon bucket. Paint will be stored in shed.
 - iii) Coleen will talk with Ridgway Hardware about Visquine
- b) Action Item Review List:
 - i) Access panel will wait until HVAC work is actually needed.
 - ii) Cleaning company will be contacted up to \$500
 - iii) HVAC system maintenance company must be found, perhaps Mt West.

7) Report from Administrator

- a) Calendar Review
 - i) Audit Exemption Request has been received but not yet processed.
- b) Correspondence
 - i) Sam’s Club membership was accidentally renewed and was transferred to gift card
 - ii) 2019 Notice of Assessed Value
 - iii) Delta Concrete Bid
- c) Financial Reports
 - i) Roof replacement budget item needs to reflect first payment to Pro Services, Armando’s company
 - ii) Final 2019 Budget needs to be uploaded to Dropbox
- d) Invoices/Checks
 - i) Allscripts

Craig moves, Coleen seconds: MOTION TO PAY INVOICES AS PRESENTED. MOTION PASSED.

8) New Business

- a) Blakely Memorial – Floral arrangement sent
- b) Irrigation and lawn mowing -

9) Next Meeting: July 18, 2019

10) Adjourn: Mary Ann MOTIONED to adjourn, Coleen seconded, ADJOUNED AT 2:14pm.

Approved:

ACTION ITEMS

- COLEEN WILL CONTACT COMPANIES RE PARKING LOT TEMPORARY FIX
- COLEEN WILL BUY PAINT FOR FACIA
- KARLA AND COLEEN WILL SET UP ACCOUNT WITH RIDGWAY HARDWARE
- COLEEN WILL CONTACT CLEANING COMPANY UP TO \$500.
- MUST ENGAGE COMPANY IN HVAC MAINTENACE AGREEMENT. ADD TO NEXT MONTHS AGENDA
- UPLOAD 2019 FINAL BUDGET TO DROPBOX (KARLA)
- FIRST PAYMENT TO PRO SERVICES MUST BE REFLECTED IN QB BUDGET LINE ITEM (KARLA)