

RSA BOARD MEETING MINUTES

August 15, 2019

- 1) Meeting Called to Order at 12:32pm. Present: *Board Members* Joey Huddleston, Coleen McElroy, Vonnie Kuijvenhoven, Mary Ann Jackson *Staff* Karla Cline *Provider* Dr. Gates
Absent: Craig Hinkson, Susie Blakney
- 2) Review of Agenda -No changes
- 3) Public Input: None
- 4) Approval of Minutes: Joey moved to accept minutes as presented, Coleen seconded;
MOTION TO ACCEPT JULY 17, 2019 MINUTES. MOTION PASSED.
- 5) Discussion with Medical Provider
 - a) Staffing Changes – 3 employees resigned in the month. Filled front and back desk positions already, and has MA role filled as well. Nursing staff will turn over as Dr. Gates daughters are going back to school. Significant time and energy are going into training. Still looking for additional MA or nurse.
 - b) Summer time patient numbers lower than in past. MMC wants to encourage social media presence.
 - c) Dr. Gates talked about visiting Appleton Clinics which uses a direct primary care model with monthly subscriptions. He had an interesting discussion with the provider about the benefits and challenges of this model.
 - d) UMC had a booth at the Ridgway Farmers Market advertising their services in this area.
 - e) MMC will no longer be offering children’s vaccines. Program is very onerous. Ouray County Public Health will accept referrals, as they offer the vaccines.
 - f) MMC discussed with new Public Health Director the idea of a Repository Webpage of all health-related agencies in County – MMC/PHD/Tri-County
 - g) 2020 RSA Budget Request letter submitted to MMC
- 6) Old Business
 - a) Roof and Gutters: Discussion of Pro Services Proposal: 6-inch gutter, No heat tape, one course of snow fence deflectors. Proposal must be revised to reflect only one course of snow fencing
 - b) Room 3 Odor: At Citizen’s State Bank, Deeply Digital conduit had water collecting and causing odor. Possible this is the issue with Exam Room 3. Deeply Digital will come out and look, although they believe their work is not the cause of the odor
 - c) Parking Lot: DONE!!! Pot holes filled.
 - d) Action Item Review List:
 - i) Citizens State: CD signature cards must be signed by Board
 - ii) Screen in Exam Room 3
 - iii) Investigation of Odor is ongoing
 - iv) Plaindealer article – Newspaper will be in touch

7) Report from Administrator

- a) Calendar Review- Budget work begins
- b) Correspondence
 - i) Certificate of Liability from MMCS
- c) Financial Reports – in Drop Box. Mary Ann given access to QuickBooks
- d) Invoices/Checks
 - i) Allscripts
 - ii) Silver Creek
 - iii) Alpenglow Publisher

Coleen moves, Joey seconds: MOTION TO PAY INVOICES AS PRESENTED. MOTION PASSED.

8) New Business

- a) September Board Meeting – September Board Meeting is cancelled. Joey moves, Coleen seconds: MOTION: AT SUCH TIME AS TYPICAL MONTHLY BILLS ARE RECEIVED, ADMINISTRATOR WILL PREPARE CHECKS AND OBTAIN SIGNATURE OF 2 BOARD MEMBERS.
 - i) BUDGET Workshop, OCTOBER 10th,
- b) 3% Tabor Funds need to be put back into designated savings account
- c) Discussion around setting up specific accounts for specific projects, making allocation of funds very clear
- d) Fall HVAC Maintenance – Keenan's will be contacted by Vonnie
- e) Plaindealer Article – Vonnie will speak with Erin
- f) Banking - Alpine CD is renewing in September so Joey and Vonnie will speak with Alpine, \$2,500 transferred to Debit to cover monthly expenses for the remaining of the year.

9) Next Meeting: NO SEPTEMBER BOARD MEETING, September 19, 2019- CANCELLED

10) Adjourn: Mary Ann MOTIONED to adjourn, Coleen seconded, ADJOURNED AT 2:12pm.

Approved:

ACTION ITEMS

- JOEY WILL OBTAIN REVISED PROSERVICES QUOTE REFELCTING ONE COURSE OF SNOW FENCING
- MMC WILL FOLLOW UP WITH DEEPLY DIGITAL AND REPORT ON FINDINGS
- COLEEN WILL GET SCREEN FOR EXAM ROOM 3
- ALL BOARD MEMBERS WILL GO TO CITIZENS BANK AND SIGN CD CARDS
- VONNIE &/OR JOEY WILL SPEAK WITH ALPINE ABOUT RENEWAL OF SEPTEMBER CD
- JOEY &/OR VONNIE WILL TRANSFER \$2500 TO DEBIT CARD
- JOEY &/OR VONNIE WILL TRANSFER 3% OF FUNDS INTO TABOR ACCOUNT
- VONNIE WILL SPEAK WITH PLAINDEALER ABOUT ARTICLE
- VONNIE WILL CONTACT KEENANS FOR FALL HVAC MAINENTANCE
- VONNIE WILL CONTACT CRAIG
- KARLA WILL CANCEL SEPTEMBER AND SCHEDULE OCTOBER WORKSHOP WITH ALPINE MEETING ROOM