

**RSA BOARD MEETING MINUTES**  
**August 20, 2020**  
**12:30 PM – Alpine Bank Conference Room Ridgway, CO**

1. Meeting Called to Order at 12:34pm. Present: *Board Members:* Vonnie Kuijvenhoven, Joey Huddleston, Craig Hinkson, Coleen Mc Elroy, Bill Halterman *Staff:* Karla Cline  
*Provider:* Susie Blakney, Dr. Joel Gates
2. Review of Agenda – accepted
3. Public Input – NONE
4. Approval of July 16,2020 Minutes: Coleen moved to accept minutes as presented, seconded Joey; MOTION TO ACCEPT JULY 16, 2020 MINUTES. MOTION PASSED.
5. Medical Provider Input
  - a. MMC feels very “reactive” with the Corona virus situation. Clinic is trying to figure out the flow of seeing patients. They are requesting an intercom be installed to enable communication. They also would like a remote lock / release that would allow control of the door. This would help manage patient flow. Currently there is a sign asking people to text a number for assistance. This has met with a lot of resistance. The intercom would allow people who don’t text, a way of communicating with the receptionist without just entering the building. Having the intercom in the foyer would also allow people to come in out of the weather for a conversation/intake, and the remote lock would allow the receptionist to control access to the rest of the building.
  - b. A body temperature kiosk in the foyer is being requested in order to help limit comingling of sick and healthy people.
    - i. Gates feels that both the kiosk and intercom/lock system are tools that would be used even if the building were altered in the future.
    - ii. Because so many of the symptoms of COVID are the same as the flu, Gates anticipates challenges as we enter flu season. The kiosk might help with this challenge as well.
    - iii. Questions around the need for the kiosk. Gates explains that this is standard of care at this point. He must log his employees twice daily, for example. Hand held device demands a dedicated staff member. Vonnie asks why there is monthly fee. Also, the facial recognition feature does not seem necessary for the needs of the clinic.
  - c. Acute care is up with the influx of summer. 90% of people are scheduled, 10% are acute.
  - d. Discussion around need for framework to be supplied to architect. Coleen has already drawn up several different possible plans. Coleen will provide these to the Board. Joey feels that “separating” sick from well patients will become

standard in the future so this reconfiguring of the building will be helpful well into the future.

- e. UV light – still being explored. SUSIE WILL CONTINUE TO PURSUE UV LIGHT POSSIBILITY.

6. Old Business

- a. Resolution 2020-05 Mill Levy Initiative: MOTION TO APPROVE RESOLUTION 2020-5, Bill motioned, Coleen seconded, 3 in favor, 1 opposed, 1 abstained. MOTION PASSED.
- b. Agreement Concerning Election Services: MOTION TO ENTER INTO THE AGREEMENT CONCERNING ELECTION SERVICES FOR 2020 ELECTION, Coleen motioned, Joey seconded, all in favor. MOTION PASSED.
- c. Architect hire:
  - i. Two architects were contacted: Leanna Schmidt \$75/hr and Josh Smith \$50/hr. Josh lives in Ouray and serves on the Ouray Planning Commission.
  - ii. Question to consider: Are we at the point that we should engage an architect? Should we delay until we have a better sense of direction? Coleen's drawing could be used as a starting point. COLEEN WILL SEND DRAWINGS TO BOARD. Gates feels that regarding COVID, we are not going to know the needs in a timely manner so we can make well planned decisions. He feels that alterations should be simple, and as least disruptive as possible. Internal building changes would be more straight forward. VONNIE WILL CONTACT JOSH AND HAVE A CONSULTATION. BOARD PRE-APPROVES 20 HRS/\$1,000 TOWARDS THIS.
- d. Action Item Review:
  - i. Mid-level budget: same level we submit to DOLA. BOARD DIRECTS ADMINISTRATOR TO ADD BUDGET TAB TO WEBSITE AND POST MID-LEVEL BUDGET.
  - ii. Vonnie notes that we are required to submit ONLY FISCAL YEAR SPENDING from the last 5 years to the County for the ballot. 2006 actual was 113,196, and the estimate in 2010 was \$224,000 with a percentage of increase of 97.89 %. Preliminary numbers were presented.
  - iii. SMP Insert: SMP sends out a newsletter through a fulfillment center and we could include something in the mailing. It would go out in the October billing. The fulfillment center would print the mailing. We would need to submit text to them as a PDF. Joey notes that we already have power point slides that could be helpful. JOEY WILL FOLLOW UP ABOUT COST.
  - iv. Bulk mailing: Coleen looked into and noted that some of Ouray County has a Montrose zip code, so these would need to be included. The over-sized post cards are 2 cents each to mail. We would have about 3000 people to mail. You can either use local printers or go through the postal service and they will assign you a printer. They will design it for free and

then print it for a cost. They will also mail it for you. Scotts printing in Montrose can likely do this process. COLEEN WILL WORK ON FINDING A PHOTO OF THE BUILDING AND DEVELOPING BULLET POINTS. SHE WILL SEND THIS TO THE BOARD. SHE WILL ALSO CONTACT A PRINTER FOR PRICING.

- v. TV message at MMC: SUSIE WILL LOOK INTO THIS.
  - 1. The idea was raised that there should be a plaque/sign say, "This building owned by the Ouray County Regional Service Authority."
- vi. Friends of the RSA: Reminder that board can spend \$50 each on election and no more. "Friends" would be able to contribute to costs.

## 7. Report from Administrator

### Calendar Review

- August 25, 2020 – Last day for Agreement Concerning Election Services can be signed and submitted
- August 28, 2020 – Call for Nominations Due
- September 18, 2020 – file written comment for ballot issue notice.
  - Pro/con comments i.e. Blue book
- September 21, 2020 – submit full text of ballot issue

### Correspondence

- SDA Survey
- SDA District Representative: Vonnie?
- Vicki Sullivan SDA Client Relations
- DOLA: the RSA does not need to file election results or oaths with DOLA
- Certificate of Liability from MMC
- Silver Creek concerning weeds and tree branch. Joey requested that the trees be cut back where the ambulance access MMC. SUSIE WILL SHOW SHAWN WHICH BRANCHES NEED TO BE CUT.

### Financial Statements – In Dropbox

#### Invoices/Checks

- Silver Creek
- EclinicalWorks/MMC
- Plaindealer: publishing of audit exemption

MOTION TO APPROVE PAYMENT OF INVOICES AS PRESENTED. Bill moved, Craig seconds,  
MOTION PASSED

8. New Business
  - a. MMC expenditure requests
    - i. Can the remote lock be detached from the door and reattached to other doors if we get a different door? Is this wired or wireless? Susie shared that this is a pretty essential feature for the front desk. MOTION TO APPROVE THE INSTALLATION OF THE REMOTE ACCESS LOCK DOOR. Coleen moves, Joey seconds, all in favor. MOTION PASSED. This should be added to the value of the building and put into the same account as the roof. Account number: 15100
    - ii. Body Temperature Kiosk: MMC NEEDS TO DO MORE RESEARCH TO SEE IF THERE IS A KIOSK-TYPE UNIT THAT BETTER MEETS THE NEEDS OF THE CLINIC.
  - b. Other:
    - i. Back Flow Prevention: Inspection must be performed annually by June 30th. KARLA WILL ADD THIS TO CALENDAR IN MAY. Ryan Bartashius performed this last year. MOTION TO HAVE OUR BACKFLOW PREVENTION INSPECTION PREFORMED BY RYAN BATUSCHI. Bill moved, Joey seconded. 4 in favor, 1 abstained. MOTION PASSED. COLEEN WILL CONTACT RYAN.
    - ii. Brief discussion of Blue Book. Median home accessed values discussed. We must emphasize the amount people will pay.
9. Next Meeting:
  - a. September 17, 2020 Board Meeting at **12:30 pm**, Alpine Bank, Ridgway, CO
  - b. Work session: September 8, 2020 at 8:30am at Rebekah Lodge, Ouray.
10. Adjourn: MOTION TO ADJOURN. All in favor. ADJOURNED AT 2:29PM.

Approved:

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