

**RSA BOARD MEETING MINUTES**  
**September 17, 2020**  
**12:30 PM – Alpine Bank Conference Room Ridgway, CO**

1. Meeting Called to Order at 12:32pm. Present: *Board Members:* Vonnie Kuijvenhoven, Joey Huddleston, Coleen Mc Elroy, Bill Halterman *Staff:* Karla Cline *Provider:* Susie Blakney, Josie Scoville, Dr. Joel Gates Absent: Craig Hinkson
2. Review of Agenda
3. Public Input – NONE
4. Approval of August 20,2020 Minutes: Coleen moved to accept minutes as presented, seconded Joey; MOTION TO ACCEPT AUGUST 20, 2020 MINUTES. MOTION PASSED.
5. Medical Provider Input- will be part of Reception/Waiting room plan review
6. Old Business
  - a. Ballot Question: Some “de-brucing” language was added to the ballot question. A lawyer then looked the question over and felt it was acceptable as written. An invoice is forthcoming.
  - b. Backflow Prevention: Completed, passed and results submitted to Town of Ridgway.
  - c. MMC expenditure request
    - i. Automatic-Remote Door / intercom system
      1. Contracts have been signed. Company will begin installation on Monday.
    - ii. Body Temperature Kiosk
      1. MMC will look for a less expensive option, preferably without a monthly fee.
  - d. Action Item Review
    - i. SUSIE WILL CONTINUE TO PURSUE UV LIGHT POSSIBILITY.
      1. Ouray County received a UV light unit which they will allow MMC to use as part of the MMC sterilization procedure.
    - ii. SUSIE WILL LOOK INTO TV MESSAGE AT MMC
      1. Karla will send Josie a Word doc with information about the RSA to be made into 3 or 4 independent bullet slides.
    - iii. SUSIE WILL SHOW SHAWN WHICH BRANCHES NEED TO BE CUT.
      1. Next year, Shawn needs to be engaged to preform weed control around property in addition to mowing grass.
      2. One more week of mowing, and then Shawn will be finished for the season.
    - iv. COLEEN WILL CONTACT RYAN ABOUT BACKFLOW INSPECTION
      1. Done, but needs to be added to calendar for May.

- v. Mountain Mechanical: Never showed up. It has been very difficult to find someone to do HVAC maintenance.

## 7. Report from Administrator

### Calendar Review

- August 28, 2020 – Call for Nominations Due
  - No nominations were received
- September 18, 2020 – file written comment for ballot issue notice.
  - Pro/con comments i.e. Blue book
- September 21, 2020 – submit full text of ballot issue and Tabor Notice
- In September
  - AED expiration date: Joey will do this
- In October
  - 15<sup>th</sup>: submit preliminary budget to Board of Directors
  - 15<sup>th</sup>: Notice of Public Hearing published in paper
  - Winterize sprinklers: Coleen has been in contact with Aquatech
  - Verify heating/AC inspection
  - Start Annual Inventory (how should we handle this with COVID?)
    - Karla will coordinate with Susie

### Correspondence

- 2020 Certification of Values

### Financial Statements – In Dropbox

### Invoices/Checks

- Silver Creek
- EClinicalWorks
- Allscripts: should be the last bills we pay to Allscripts
- Plaindealer

## 8. New Business

- a. Alpine CD renewal
  - i. Checking and money market have enough funds available so that we can renew this CD.
- b. Reception/Waiting Room Plan Review
  - i. Vonnie met with Josh but he is not a certified architect, which the Town of Ridgway requires, so John Nixon was contacted. John put the floor plan in

CAD after a couple of visits at the building with Vonnie. Of special note is that the waiting room west wall is a load bearing wall and thus impacts construction plans. John provided "Alternate 2" floorplan.

1. Lots of time devoted to understanding the need for WELL/SICK waiting area. Dr. Gates explains the need to keep healthy patients who are at the clinic for various types of appointments separate from sick patients. This is a matter of both real and perceived safety. Flu season will make the situation more complicated.
2. Would reception and checkout be in the same place? Possibly but there would need to be a wall between the two.
3. HIPPA compliance is paramount.
4. Nurse's station should not be encroached upon.
5. Urgent vs. long-term needs to be considered.
6. Lighting and ventilation must be addressed.
7. Suggestion to use non-recording camera focused on flags to facilitate communication
8. Finding contractors to do this work might be challenging. We might have to approach separate contractors for HVA/Electric/flooring etc.
  - a. Builders R Us LLC Mark Horn 970/209-2469
  - b. Spring Canyon Home Repair: Gary Leer 970/275-5570 & 970/417-7161
9. Vonnie will meet with John. Workshop to discuss further
  - c. Preliminary Budget
    - i. MMC presented with written request for input into 2021 RSA budget
    - ii. Initial budget does not include mill levy funds
  - d. Other
9. Next Meeting:
  - a. October 15, 2020 Board Meeting at **12:30 pm**, Alpine Bank, Ridgway, CO
  - b. Work session: Thursday September 24, 2020 6pm at MMC
10. Adjourn: MOTION TO ADJOURN. Joey motions, Coleen seconds, ADJOURNED AT 2:09PM

Approved:

---