

RSA BOARD MEETING MINUTES
January 21, 2021
12:30 PM – Ouray County 4H Center Ridgway, CO

1. Meeting Called to Order at 12:36pm. Present: *Board Members*: Joey Huddleston, Coleen Mc Elroy, Vonnie Kuijvenhoven, *Staff*: Karla Cline *Provider*: S. Blakney, Dr. J Gates, *Public*: Dr. Carolyn Dresler, Mary Boucher, Gary Lawrence
Absent: *Board Member* Craig Hinkson, Bill Halterman
2. Review of Agenda:
3. Approval of Minutes: MOTION TO APPROVE RSA BOARD MEETING MINUTES FOR DECEMBER 10, 2020. Joey moves, Coleen seconds, all in favor. MOTION PASSED.
4. Discussion with Medical Provider
 - a. Snow gutters at rear of building still allowing ice build up and “stalactite” to form. This is happening in the V, and corner. There was a patient who slipped on the ice in the parking lot and fell and hit her head.
 - i. Joey suggested spreading clay-based kitty litter, however this will be tracked through the building
 - ii. Question around whether heat tape is working.
 - 1. Coleen will follow up with electrician**
 - b. Solar lights that were installed are working well to light parking lot and sidewalk
 - c. Lots of calls to MMC about COVID-19 concerning testing, quarantine, vaccination. There seems to be general frustration around COVID
 - d. Spirometer machine is no longer working. This is a pulmonary function test.
 - i. MMC will do some research and submit purchase proposal to RSA next month**
5. Old Business
 - a. 2021 Proposed Building Improvements
 - i. Discussion of room needs: sinks, one room for counseling, storage, bathroom availability.
 - ii. Joel would like to NOT alter the EAST side of the building too much and utilize the 3 existing rooms. He suggests sealing off the top of the rooms with glass block to allow for light. HVAC work would still be necessary. Fill in glass in first room with stained glass to keep the current natural light but provide privacy. This could be the consult room and the other rooms would be procedure rooms. Storage area could be moved to kitchen. Small cabinet and sink needed in the room. Flooring and décor needs attention through-out building.
 1. Not sure if sound proofing is needed in those rooms
 2. Nixon felt that the current lay out is pretty good in terms of efficiency and utilization

- iii. WEST SIDE of building should continue on path of COVID sick/well segregation and reconfiguration of waiting room, check in/check out
 - iv. Vonnie feels that this new vision of EAST side work will cost considerably less. **She will go back to John Nixon with this idea and work on design**
 - b. Final Inventory Reports
 - i. Karla presented 3 reports: 2020 New Inventory Items, 2020 Disposed Assets and 2020 RSA Final Inventory
 - ii. **Karla will forward these reports to Susie and they will be added as an addendum to Exhibit 2 of the contract**
 - c. Action Item Review
 - i. **Joey ordered new AED pads (we had purchased the wrong ones) and will put them in when they arrive. This purchased to be reimbursed to Joey.**
6. Public Input
- a. Mary Boucher & Gary Lawrence – new Ouray County residents living on Log Hill
 - i. Public asked questions around RSA relationship to Dr. Gates and MMC.
 - 1. RSA reply: RSA contracts with MMC to provide medical care. RSA does NOT dictate practice. RSA pays for some equipment and almost all EMR costs.
 - 2. Public: Is it possible to take some of the money that would be used to pay for Proposed Building Improvements and re-route those funds to pay for additional personnel to help with COVID vaccination?
 - ii. Public expressed frustration of herself and County in not having enough help in getting the COVID vaccine out to the public. Other counties have multiple providers involved in vaccine roll out. According to Ms. Boucher, the county has stated that they need more help
 - 1. Why can't public look to MMC for help in getting out vaccine, especially as they receive tax dollars?
 - 2. MMC explains that they do offer COVID testing and that Dr. Gates is the Ouray County medical director. The decision to not offer vaccines was made long before COVID happened because 1) State requirements around storage, logging/recording, back up power system were very involved 2)the same number of vaccines must be available for Medicare/Medicaid patients as private pay and you cannot borrow between the two groups and you can't offer something through the Vaccines for Children program that you don't offer to other people 3) This resulted in the purchase of vaccines that would go bad and cost thousands of dollars and have to be thrown away . A financial decision was made that MMC cannot keep up with all these mandates, 'we don't have the man power or equipment AND the need was not there" (the vaccines

were not being used). So MMC refers patients to Ouray County Public Health for vaccinations.

3. COVID vaccination roll out is frustrating, and has been all across the nation. When news of the COVID vaccine came out, MMC looked at the requirements and it referenced back to the vaccine program that MMC had already decided to leave with Public Health. MMC does not feel that they can meet these requirements. After consulting with Tanner Kingery, it was decided that they would put in only one application because Ouray is such a small county. MMC has not looked back on this decision as they feel overwhelmed with testing and treatment of COVID. The State got 30,000 doses of vaccine and determined by population where those doses would be allocated. Having multiple areas of distribution will not change the number of doses Ouray County will receive, it would just divide that number into two locations. Ouray County can pay people to vaccinate public. MMC is a private practice and cannot afford to put people on administrative leave to vaccinate. This is an issue of manpower – logger/scheduler/answer questions/bring people into building/watch for 15 min after vaccination/do follow up AND supply. There are not vaccines to give.
4. Discussion of volunteer efforts within county to help address the needs. Timing and planning are hard, but also who is qualified to give the vaccine is very limited. Additional issue is malpractice insurance needed in order to give vaccinations.
5. RSA, by charter, has a limited scope, which would not include spending on vaccination efforts.
6. It is suggested that this COVID vaccine rollout question/concern be brought to the BOCC. It is recommended to contact individual County Commissioners. The BOCC is the Board of Health.
7. Dr. Gates shares that it has become very difficult to be an independent primary care practice. Nowadays most medical practices are connected to a hospital and there is a conglomeration to try to meet the demands of quality, public health, insurance and so forth. We must be creative in determining how to keep a small practice in our county.
8. Joey reaffirms that the majority of the building changes are being done in order to meet the demands of COVID. Vonnie reminds us that when it became apparent that the “COVID” remodel would be over \$60,000, it was decided that the RSA should consider the entire building (including East side) and deal with everything at

once rather than piecemeal projects. Add to this the aging HVAC system and a complete building perspective is needed.

9. Discussion around vaccine rollout on Federal/State/County level

7. Report from Administrator

Calendar Review

January

- Elect officers
- Engage CPA for Audit Exemption
- Finalize End of Year books
- Final Inventory presented and approved by Board
- **31: Certified budget to be received by DOLA**

February:

- Board Resolution on Officers and Authorized signers of checks and bank docs
- New signature cards for all accounts (if signers leave)
- Ethics policy training for New Board Members
- HIPPA training
- Prepare financials for State Audit Exemption
- Send required documentation from Quickbooks to CPA for Audit Exemption

Correspondence

SDA Workers Comp Audit

Financial Statements – In Dropbox.

Invoices/Checks

EClinicalWorks, Ben Franklin (will not be used again)

MOTION TO APPROVE BILLS: Coleen motions, Joey seconds, all in favor. MOTION PASSED.

8. New Business

- a. Finalize End of Year Books
 - i. Have been reviewed by Vonnie and are acceptable
- b. Elect officers
 - i. PRESIDENT: Colleen nominates Vonnie for PRESIDENT, Joey seconds, all in favor. VONNIE ELECTED PRESIDENT.
 - ii. VICE PRESIDENT: Colleen nominates Joey for VICE PRESIDENT, Vonnie seconds, all in favor. JOEY ELECTED VICE PRESIDENT
 - iii. SECRETARY: Joey nominated Colleen for SECRETARY, Vonnie seconds, all in favor. COLEEN ELECTED SECRETARY.
- c. Decide which CPA to use for Audit Exemption
 - i. Board directs Administrator to contact Don Moreland

- d. Set date for 2021 annual MMC Report
 - i. Karla needs to confirm quarterly report and put on calendar
 - e. Other
 - i. Question around setting up of accounts on Quickbook. Vonnie will investigate.
9. Next Meeting:
- a. February 18, 2021 Board Meeting at **12:30 pm**, Ouray County Fairgrounds and 4H Center, Ridgway, CO
10. Adjourn : MOTION TO ADJOURN MEETING. Coleen motions, Joey seconds, all in favor.
ADJOURNED AT 2:21 PM