

RSA BOARD MEETING MINUTES
February 15, 2022
12:30 PM – Ridgway Public Library Ridgway, CO

1. Meeting Called to Order at 12:31pm. Present: *Board Members:* Joey Huddleston, Vonnie Kuijvenhoven, Bill Halterman, Nancy Nixon, Coleen McElroy *Staff:* Karla Cline *Provider:* Dr. J Gates *Public:* Liz Teitz, Ouray County Plaindealer Reporter
2. Review of Agenda: approved
3. Public Input: none
4. Approval of January 18, 2022 RSA Board Meeting Minutes
 - a. MOTION TO APPROVE RSA BOARD MEETING MINUTES FOR JANUARY 18, 2022. Coleen moves, Joey seconds, all in favor. MOTION PASSED.
5. Provider Input: Things are going well. There are no issues to report.
6. Old Business
 - a. Update on Upper Cabinet Install: finished and everything is functional. No bill has been submitted. Pallets have been removed from premise. Metal cabinet will be mounted to the outside wall for additional storage and after-hours use. (Joey & Vonnie)
 - b. Spa Resource Chair: Vonnie contacted Spa Source at their 3-week suggested inventory receipt. They are still awaiting their shipment and have assured they will advise as soon as chair is shipped.
 - c. Backflow Preventer Update – Status
 - i. Keenans tested the backflow preventer on irrigation system. Sprinkler system was not winterized because it was not used this season. Water has been turned off to the system. Discussion around when to address irrigation back flow preventer. Board will wait until landscaping project has been decided and then deal with backflow preventer at that time.
 - ii. Keenans presented estimate for backflow preventer on building. Board discussed whether or not this is mandatory, but felt that it was safe and responsible to install. MOTION TO ACCEPT KEENANS' ESTMATE OF \$1,384 FOR THE INSTALLATION OF A BACKFLOW DEVICE ON BUILDING. Colleen moves, Nancy seconds, all in favor. MOTION PASSED.
 - d. Heat Tape in Gutter at Back Door
 - i. Operational and well labeled in electric box. Discussion around developing binder of building-related maps/diagrams to be located at MMC for reference.
 - e. Lawn/Landscaping Project
 - i. Aquatech is scheduled to come out on Monday for viewing. Objectives of project: 1) look attractive 2) minimal maintenance 3) use little to no water
 - ii. Horizon Maintenance scheduled for 2/24/22
 - f. Handicap Parking/Sidewalk Concrete Replacement Project:

- i. At this time, no contractors have yet been contacted. Bill and Joey will pursue obtaining bids. Various options/issues will be explored including water drainage, repair of spalling sidewalk, increasing parking capacity, capping etc.

7. NEW BUSINESS:

a. HIPAA training

- i. Joey presented HIPAA training, providing history, RSA role as Business Associate and RSA responsibility to maintain privacy of any information received while being at MMC in an RSA capacity.

b. Other: none

8. Administrator Report

- a. DOLA 2022 Budget submission was ACCEPTED
- b. SDA Membership Renewal for 2022

Financial Statements – In Dropbox.

Invoices/Checks: SDA: \$349.14 /E Clinical: \$2,360.24/ Snipps: \$212.50/ QHN: \$549.90/
Keenans: \$60

MOTION TO ACCEPT INVOICES AS PRESENTED. Joey moved, Coleen seconded, all in favor.

9. Next Meeting: March 15, 2022 Board Meetings at **12:30pm**, Ridgway Public Library, Ridgway, CO

10. MOTION TO ADJOURN MEETING. Joey motions, Bill seconds, all in favor. ADJOURNED AT 1:39PM