

RSA BOARD MEETING MINUTES
January 17, 2023
12:30 PM – Ridgway Public Library Ridgway, CO

1. Meeting Called to Order at 12:33pm. Present: *Board Members:* Vonnie Kuijvenhoven, Coleen McElroy, Joey Huddleston, Nancy Nixon *Staff:* Karla Cline *Provider:* Dr. Joel Gates, Susie Blakney, Zoe Larkin of Cedar Point Health Human Resources *Public:* , Liz Teitz, Ouray County Plaindealer Absent: Bill Halterman
2. Review of Agenda: add Administrator Report
3. Public Input: DOE should be removed as there are no elections in 2023
4. Approval of December 13, 2022 RSA Board Meeting Minutes
 - a. MOTION TO APPROVE RSA BOARD MEETING MINUTES FOR NOVEMBER 15, 2022. Coleen moves, Nancy seconds, all in favor. MOTION PASSED
5. Provider Input:
 - a. Susie reports that things are going more smoothly. Last data dump has put in all labs and eClinical Works will remain online until February, after receiving 90 notice. Many people are checking in online prior to appointments. Electronic charts are cleaned up. Cory from CPH is providing significant support. Medication refill requests are coming through electronically. Discussion around Stacy's Apothecary closure. Possibility of "mini-pharmacy" at CPH with basic/common pre-package drugs like antibiotics available for cash purchase. Many pharmacies are no longer taking insurance/certain insurance.
 - i. X ray machine is operational again. They have been unable to transmit X rays for sometime. Dr. Gates explains that as in all things technological, there are multiple software systems, with different firewall that all have to talk to each other. It appears that there is a "middle man" , FUJI, which receives the X ray from CPH and transmits that to the hospital and the problem was there. This seems to be part of the complexity of the system at this point.
 - ii. Jody is leaving CPH Ridgway and moving to Montrose location. CPH will try to "grow their own" by trying to get an existing employee trained as an x-ray technician.
 - iii. Patient portals seems to be operating well.
 - b. Dr. Gates is feeling more hopefully with the transition as things settle down.
6. Old Business
 - a. Cabinet Door Hinges
 - i. There is 1 extra set of hinges in the cupboard above the coffee machine. Installation will need a new set of holes drilled.
 - b. East Wing HVAC System
 - i. Snipps came to service the system. They said this was due to a clogged drain. RSA feels that this clogged drain should have been dealt with

during the maintenance /service check up 6 weeks earlier. RSA will dispute this bill

7. NEW BUSINESS:

- a. Appointment of Board Members Districts 2 & 4
 - i. MOTION TO APPOINT BILL HALTERMAN AND NANCY NIXON AS RSA BOARD MEMBERS. Joey moves, Coleen seconds. All in favor. MOTION PASSED.
 - ii. Nancy Nixon takes the Oath of Office, as administered by Board Chair.
- b. Election of Officers
 - i. MOTION TO NOMINATE VONNIE AS PRESIDENT AND JOEY AS VICE PRESIDENT. Discussion: Vonnie has thoroughly enjoyed her time as president but she feels it is time for a change because it is important for the public to see that it is not the same person in leadership year after year. Joey is willing to take on the President position. ALL OPPOSED. MOTION REJECTED.
 - ii. MOTION TO NOMINATE JOEY AS PRESIDENT, VONNIE AS VICE-PRESIDENT AND COLEEN AS SECRETARY. All in favor. MOTON PASSED.
- c. Designation of Election Official - removed
- d. Engagement of CPA for Audit Exemption
 - i. No response has been received from CO Local Government Audit Division regarding last year's submission. The RSA 2021 Exemption from Audit was submitted by post in hardcopy. Karla has contacted the Division to check the status. The Audit Division has an online portal and it is possible that future submissions must be done using this. If so, we must confirm Don Moreland's ability to submit using this method, and if he is unable, find an alternative accountant.
- e. EHR Operations Concerns
 - i. Statement from Cory Phillips
 - 1. Statement details actions that have been taken and areas where things are improving.
 - a. Call Center: Seems to be taking a LONG time to get questions answered. Can call center employees see charts? Ms. Larkin explains that call center employees are not allowed to weigh in on clinical information so they must be careful about what and how they respond to patient questions. Dr. Gates expounds that sometimes it is difficult to determine which labs or what tests have been ordered or filled.
 - b. "Lost in Transit": It seems that many problems are arising from electronic communication, whether between doctor and pharmacy, or hospital. CPH has started to give

patients hardcopies of orders. RSA stresses that in more remote locations like Ouray County patients travel distances for specialized services and now medications. It is imperative that CPH ensures orders/documentation is in place for patients travelling distances for extended care.

- c. Cory has a background in operations and will remain in this role to bring consistency and stability in transition.
 - d. CONCERNS: X-rays, getting appointments for “sick patients”. Additional concerns from the RSA should be sent to Vonnie and she will forward them to Cory.
 - f. CPH Reports Discussion
 - g. Other
8. Administrator Report
- a. 2023 Budget submission to DOLA
 - b. Joey will prepare the HIPPA training for next month’s meeting
 - c. WC audit completed
 - d. TABOR account went offline due to inactivity. Because of this the reports in Dropbox have November not December totals for that TABOR account. Vonnie will move some money to reactivate it.
 - e. Reimbursement for
 - i. hinges Vonnie Kuijvenhoven: \$35.13
 - ii. office supplies Karla Cline: \$22.70

Motion to approve reimbursements as presented. Nancy moves, Coleen seconds. All in favor.
MOTION PASSED

9. Next Meeting: February 21, 2023 Board Meetings at **12:30pm**, Ridgway Public Library, Ridgway, CO
10. Adjourn
- a. MOTION TO ADJOURN MEETING. Coleen motions, Joey seconds, all in favor.
ADJOURNED AT 1:52 PM.