

RSA BOARD MEETING MINUTES
February 21, 2023
12:30 PM – Ridgway Public Library Ridgway, CO

1. Meeting Called to Order at 12:34pm. Present: *Board Members:* Vonnie Kuijvenhoven, Coleen McElroy, Joey Huddleston, Bill Halterman *Staff:* Karla Cline *Provider:* Dr. Joel Gates, Cory Phillips of Cedar Point Health *Public:* Dr. Carolyn Dresler, Liz Teitz, Ouray County Plaindealer Absent: Nancy Nixon
2. Review of Agenda: add Oath of Office for Bill Halterman
3. Public Input:
 - a. Is there anything the RSA Board would recommend to Ouray County as they develop their master plan for Ouray County?
 - i. Discussion around scope of RSA responsibility/mission and how that pertains to public health issues. Mental health specific issue of discussion. Ouray County will be having this discussion for a couple of months.
4. Approval January 17, 2023 RSA Board Meeting Minutes
 - a. MOTION TO APPROVE RSA BOARD MEETING MINUTES FOR JANUARY 17, 2023. Coleen moves, Vonnie seconds, all in favor. MOTION PASSED
5. Provider Input:
 - a. Joel feels like things are going well at the clinic.
 - i. Fewer times slots for appointments are available due to staffing but that is improving. Joey shared story of acute need that was not able to get an appointment. Vonnie shared a story of getting an appointment for acute illness easily.
 - ii. Electronic Records: prescriptions are coming through to the clinic but issues still exist. It is unclear if these are clinic issues or pharmacy issues. Cory shares that there are a lot of prevalent problems with pharmacies. Qualified staffing is an issue in Montrose (in addition to Stacie's in Ridgway). Stock is also an issue. Finding source and solutions to technical problems is also very difficult. Cory feels that Cedar Point's electronic records as working as they should.
 - iii. X-ray Tech: Clinic is looking to hire but there have been no responses. Clinic feels it is more likely that they will train "up" from within the organization. Technical positions are very difficult to fill right now. Additionally, the clinic does not do that many x-rays, so the use/need does not sustain a full time x-ray tech. Radiography in Ridgway does not make money. It has been a service that the clinic provides.
 - iv. Blood draws: still being offered at a visit with a provider, but are not offered separately. Clinic does not have a phlebotomist and has not for years. There have been many technical challenges with the Quest labs

including use of wrong tubes, weather related delays in delivery. This places a lot of pressure on the MA. So, it has been determined that having patients get their blood drawn in Montrose prior to the clinic appointment will allow the appointment to be better informed and productive. In Montrose, CPH locations are staffed by a Montrose Hospital phlebotomist. Montrose Hospital rents space from CPH to provide this service. Joey suggested exploring the possibility of hiring EMTs to provide this service.

- v. "Mini Pharmacy": Dr. Gates is working on a list of medications for acute care issues to have in stock and available for patients on a cash basis. Cedar Point has considered pharmacy but as a small player it is very difficult to have the buying power to compete with large chains.

6. Old Business:

- a. ER Conversion Update: see Provider Input
- b. East Wing HVAC System Update:
 - i. Vonnie spoke with Snipps and got the technicians worksheet which so the drains were cleaned. So, we will pay the bill.
- c. Don Moreland CPA Update:
 - i. Karla contacted Don and he said that he is able to submit the exemption from audit online. The board instructs Karla to engage Don Moreland's services.

7. NEW BUSINESS:

- a. HIPAA Training:
 - i. Joey trains RSA board and staff on HIPPA. Joey stresses the confidentiality of all interactions/information.
 - ii. Business Associates Agreement should be established between RSA and Cedar Point Health.
- b. FAMLI Participation:
 - i. Local government opt-out deadline has been extended to March 31st.
 - 1. MOTION TO OPT OUT OF FAMLI PARTICIPATION. Coleen moves, Joey seconds. Discussion. 0-4 motion fails.
 - a. Karla reminds board that opting out is in effect for 8 years.
 - b. After discussion, board decides more information is needed. They will do research and decided at next meeting.
 - c. Karla will send out link to Board with info on FAMLI.
- c. Flooring Project Planning:
 - i. Budgeted for 2023. Joey asks if this project is truly wanted this year given the disruption it will cause. The project will need to go out to bid.

1. Joel thinks the clinic could remain open during construction. The east side could be used if appointments are scaled back. Perhaps vacation time could be coordinated. Partial shut down might be needed. Joel thought it would be good to get started with putting together a scope of work.
 2. Work session needed to determine scope of work and elements needed to call for bid. Work session scheduled for Thursday March 9, 2023 at 3 pm in Ridgway Library.
 - d. Other:
 - i. Oath of Office: Taken by Bill Halterman
 - ii. Discussion around RSA and Cedar Point Health building responsibility
8. Administrator Report:
 - a. 2023 Budget submission to DOLA: ACCEPTED
 - b. Streamline: ADA website accessibility
 - c. Citizens State Bank CD
 - i. Matures on 3/10/23 at .6000
 - ii. MOTION TO CLOSE CD 111549535 maturing on 3/10/2023 AND OPEN NEW 12 MONTH CD AT CITIZENS STATE BANK. Vonnie moves, Coleen seconds. All in favor. MOTION PASSED
 - d. Invoices:
 - i. Snipps: \$156.25
 - ii. SDA Membership: \$365.20
 - iii. Cedar Point Health: reimbursement of X Ray badges \$166.96

Motion to approve invoices as presented. Bill moves, Coleen seconds. All in favor. MOTION PASSED

9. Next Meeting: Work Session re Flooring Project, March 9, 2023 at 3pm scheduled. Regular Board Meeting scheduled by March 21, 2023 at **12:30pm**, Ridgway Public Library, Ridgway, CO
10. Adjourn
 - a. MOTION TO ADJOURN MEETING. Colleen motions, Bill seconds, all in favor. ADJOURNED AT 2:37 PM.