

RSA BOARD MEETING MINUTES

NOVEMBER 14, 2023

12:30 PM – Ridgway Public Library Ridgway, CO

1. Meeting Called to Order at 12:32pm. Present: *Board Members:* Vonnie Kuijvenhoven, Nancy Nixon, Coleen McElroy, Joey Huddleston *Staff:* Karla Cline *Provider:* Susie Blakney
Absent: Bill Halterman
2. Review of Agenda:
 - a. Add Resignation of Bill Halterman under New Business
 - b. Correction to date of October board meeting to October 17, 2023
3. Public Hearing: 2024 RSA Budget
 - a. Administrator presented updated 2024 budget with year to date expense totals. Although Proposition HH did not pass on the November ballot, potential tax reductions measures are currently being discussed in the general assembly. Therefore, budgeted tax revenue may be altered. Board discussed building improvements that have been made in recent years.
4. Public Input: None
 - a. MOTION: Vonnie moves to accept to 2024 RSA Budget as presented. Coleen seconds. All in favor. MOTION PASSED
5. Approval of October 17, 2023 RSA Board Meeting Minutes
 - a. MOTION TO APPROVE RSA BOARD MEETING MINUTES FOR OCTOBER 17, 2023. Vonnie moves, Coleen seconds, all in favor. MOTION PASSED
6. Provider Input
 - a. Painting/flooring project is in full swing. There has been a little issue with glue for the flooring not setting up correctly. The contractor has been working hard to address this issue. Very positive comments from patients. Contractor has been marvelous.
7. Old Business
 - a. Flooring Project Update: This coming weekend the contractor will focus on the administrative area. Vonnie would also like the nurse station area addressed. There are a couple of areas of concern with paint coverage over the wall paper, especially at right angles. Vonnie would like to purchase and attached plastic covers onto the wall corners to protect them.
 - b. Cedar Point Health Scholarship Request: Request for underwriting personnel costs for radiology tech discussed. Provider added that this program is very time consuming and likely not feasible. Board determines to not fund this request.
 - i. Discussion turns to servicing the existing x-ray machine. Susie will check when the state inspector last inspected the machine. The board will ask CPH to consider sending an x-ray tech to prepare for any upcoming inspections to be scheduled.

- c. Inventory Update- tracking
 - i. Missing assets: 6 chairs received in 2001. Board instructs administrator to remove these from inventory.
 - ii. Susie's old desk should be removed
 - iii. Motion: Any purchases under \$1,000 will be considered an expense and not added to inventory. Vonnie moves, Coleen seconds. All in favor. Motion passed.
 - iv. Discussion around potentially donating tablets. Motion to have tablets wiped. Nancy moves, Vonnie seconds. All in favor. Motion passed.
- 8. NEW BUSINESS:
 - a. Set RSA Meeting Dates for 2024
 - i. RSA will continue to meet the third Tuesday of the month, except for September, November and December.
 - b. Bill Halterman has resigned.
 - i. MOTION: Vonnie moves to accept Bill Halterman's resignation. Coleen seconds. All in favor. Motion passed.
 - ii. MOTION: Joey moves to appoint Dr. Carolyn Dresler to represent District 4 and complete Bill Halterman's term. Vonnie seconds. Motion passed.
- 9. Administrator Report
 - a. Insurance due
 - b. December will be a full meeting with resolutions to be adopted and submitted to county
 - c. Financial Statements in Dropbox
 - d. Invoices/Checks
 - i. USPS: \$70 Post Office box
 - ii. Alpine Glow: \$18.27 legal ad
 - iii. Horizon: \$190 winterization or irrigation
 - iv. Floor Covering Warehouse: \$10,303.68 final payment
 - v. Workers Comp: \$482
 - vi. SDA Property Liability: \$9,763

Motion to approve bills as presented. Vonnie moves, Nancy seconds. All in favor.
MOTION PASSED

MOTION to approve and pay bills for Flooring and Painting project upon receipt.
Vonnie moves, Coleen seconds. All in favor.
- 10. Next Meeting:
 - a. **December 12, 2023 Board Meeting at 12:30 pm**, Ridgway Public Library, Ridgway, CO
- 11. Adjourn
 - a. MOTION TO ADJOURN MEETING. Coleen motions, Vonnie seconds, all in favor. ADJOURNED AT 1:50 PM.