

RSA BOARD MEETING MINUTES

February 20, 2024

12:30 PM – Ridgway Public Library Ridgway, CO

1. Meeting Called to Order at 12:34pm. Present: *Board Members:* Vonnie Kuijvenhoven, Carolyn Dresler MD, Coleen McElroy, Joey Huddleston *Staff:* Karla Cline *Provider:* Dr. Joel Gates, Susie Blakney Absent: Nancy Nixon
2. Review of Agenda: no changes
3. Public Input: none
4. Provider Input:
 - a. Still receiving positive feedback about remodeling
 - b. CPH is moving all administrative staff and its call center into building next to Office Depot in Montrose. Physical therapy will also be housed in a building in that area. All clinical CPH will be moving into new building in early March. Hopefully this will not result in disruptions here in Ridgway.
 - c. CPH Ridgway staff will see turn over soon. Positions are being advertised, but there have been no applicants. Carolyn suggested perhaps making a video to show off the beautiful location of Ridgway. She also suggested contacting the affordable housing initiatives to let them know of the medical staffing need.
 - d. Joey reported to Dr. Gates that he has been in conversation with the Ouray County Appraiser concerning RSA personal property at CPH in Ridgway. Joey has clarified the nature of the RSA/CPH contract and sent the inventory.
5. Approval of January 9, 2024 RSA Board Meeting Minutes
 - a. MOTION TO APPROVE RSA BOARD MEETING MINUTES FOR JANUARY 9, 2024. Vonnie moves, Coleen seconds, all in favor. MOTION PASSED
6. Old Business
 - a. Replacement Auto-Clave: has not arrived yet, but should soon. Vonnie submitted the refund check, less the restocking fee taken out by the seller.
 - b. Desk Replacement Panel Installation: Replacement has arrived, and will be installed at a later date.
7. NEW BUSINESS:
 - a. SDA Safety Grant: Karla submitted a grant proposal based on the sidewalk /ADA parking space work that was completed. The grant was approved in the amount of \$1,521.50
 - b. Radiology System Inspection: Jody Schultz prepared the x-ray machine for inspection, which did pass the state inspection. Because the amount of radiation being detected is very low and no staff are working with the x-ray machine, staff radiation detection badges will be allowed to expire. However, we will continue to monitor the radiation in the room. **Karla will follow up with Susie about the badges.**
 - c. Xeriscape area weed maintenance & tree removal
 - i. Board reviewed Horizon Quote 3415 line by line.

1. Motion to accept the Irrigation System Package/Backflow Prevention Annual Inspection/Garden Bed Maintenance. Vonnie moves, Coleen seconds, all in favor. Motion passed. **Vonnie will follow up with Horizon.**
- d. HB21-1110 and 8 CCR 1501-11 Website Accessibility
 - i. General discussion of bill and its requirements of making government websites ADA accessible. Joey has already reached out to a couple of IT/web professionals for resources and ideas. SDA also has resources available. The RSA will begin implementing the following ADA Website accessibility plan:
 1. Simplify the website, removing any unnecessary documents
 2. Use tools that will allow us to create accessible documents
 3. Place a CONTACT button on the website.
 4. Hire someone to redo existing website or develop a new one, if needed
 - e. Ratification of Resolution 2024-03 Resolution: Appropriation of Funds
 - i. Carolyn moves to ratify correction made to Resolution 2024-03 Appropriation of Funds. Vonnie seconds. All in favor. Motion passed.
 - f. HIPAA Training: Joey provided HIPAA training.
8. Report from Administrator

Communication

- DOLA: Budget Submission ACCEPTED
- Streamline
- Ouray County Appraiser re Personal Property

Financial Statements – In Dropbox.

Invoices/Checks

- | | |
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| • Clinical Engineering Services re: X-ray inspection | \$350 |
| • SDA re: Membership Renewal: | \$334.36 |
| • Jody Schultz re: X-Ray inspection prep | \$300 |
| • Snipps re: HVAC | \$212.50 |
| • CPH re: reimburse McKesson scales | \$106.56 |

++ \$1,500 was transferred to Debit Card to cover annual Dropbox fee of \$1,080

MOTION TO ACCEPT INVOICES AS PRESENTED. Vonnie moves, Coleen seconds. All in favor. Motion passed

9. Next Meeting:
 - a. **March 19, 2024** Board Meeting at **12:30 pm**, Ridgway Public Library, Ridgway, CO
10. Adjourn: MOTION TO ADJOURN MEETING. Vonnie moves, Joey seconds. Adjourn meeting at 1:31pm.