

# Ouray County Regional Service Authority

## Regular Board Meeting, November 19, 2024

12:30 PM – Ridgway Public Library, Ridgway, CO

### AGENDA

1. CALL TO ORDER & ROLL CALL

Meeting called to order at 12:34pm.

Present:

Board Members: Nancy Nixon (District 2), Carolyn Dressler (District 4),  
Joey Huddleston (District 5)

Staff: Josey Scoville

Absent Board Members: Coleen McElroy (District 1), Vonnie Kuijvenhoven (District 3)

Provider Reps: Susie Blakney (CPH - Ridgway)

Public: Quay Reinert, Mary Ann Guilinger, Laura Berg, Deborah Denise Boerner

2. ADDITIONS AND DELETIONS TO THE AGENDA: None

3. APPROVAL OF OCTOBER 15, 2024, RSA BOARD MEETING MINUTES

a. Carolyn requests we fix the spelling of Vonnie's name in 6.a.vi. No further changes.

b. Motion to approve board meeting minutes from 10/15/2024

i. Motion by Nancy, 2<sup>nd</sup> by Joey. All in favor. Motion passed.

4. PUBLIC INPUT

a. "Public Input" agenda item is a time when the public may bring forth items of interest or concern. No formal action may be taken on these items during this time due to the open meeting law provision; however, they may be placed on a future posted agenda if action is required. Each speaker will be limited to a maximum of five minutes, and the format shall be limited to presentations only. The Board will not engage with any speaker during the "Public Input" item. Personal attacks, personnel and employment matters, the use of profanity or ethnic, racial or gender-oriented slurs are prohibited, as is any "disorderly conduct" which violations State or Local law and shall not be permitted. If any individual disregards these rules, they will be asked to leave the RSA Board Meeting.

5. MEDICAL PROVIDER INPUT

a. New NP Adriana Lee started this week.

New Medical Assistant started last week.

b. CPH-Ridgway has a foodbank box in the lobby for area families.

c. They also have a holiday gift giving "tree" to benefit local families.

d. Limited pharmacy has been a huge success – people are very grateful to be able to get basic medications locally (even though it's not run through insurance avg. only \$15/each)

6. ADMINISTRATOR REPORT

a. Annual Inventory Report: (Exhibit 2 listing of RSA Property under lease agreement)

i. Only a few items missing out of nearly 200. A few are old items that should have been removed from the inventory list years ago.

ii. Motion by Carolyn to approve itemized list with changes directed by board and direct staff to provide a clean copy to the RSA & to CPH - Ridgway to satisfy contract requirements. 2<sup>nd</sup> by Nancy. All in favor. Motion passed.

b. Heating/AC system inspection

i. Being done biannually (Jan/July) by Snipps. 2 more inspections are included as part of our service contract from 2021. Next inspection will be done in Jan 2025.

c. Work Comp Renewal Due (through CO Special Districts & Liability Pools – CSD)

- i. Joey completed the renewal process, and the invoice is submitted for payment approval today.
  - d. Special District Association (SDA) 2025 renewal
    - i. Josey will send out renewal benefits to the RSA board for review before our next meeting to approve/deny renewal.
    - ii. Josey will request copies of 2025 SDA Board Member Manual for new board members.
  - e. Josey requests the board continue to work with the same CPA firm for filing in 2025.
    - i. Motion to retain Donald R. Moreland & Associates P.C. & sign engagement letter
    - ii. Moved by Joey, 2<sup>nd</sup> by Nancy. All in favor. Motion passed.
  - f. Re: Election result submittal to DOLA
    - i. Josey confirmed with DOLA that this is *\*not\** required for the RSA.
      - “Regular elections are not a required filing for this local government type.”
  - g. Backflow check:
    - i. Last completed 5/31/2023, needs to be done annually & reported to the Town of Ridgway for compliance.
    - ii. Scheduled to be done by Keenan’s on 11/20/2024.
  - h. Zoom Platform
    - i. Carolyn requests that we look into adding the capability of remoting into meetings moving forward. Discussion was had about costs monthly vs. annually. Josey will look into it and bring to the new board for a decision in January.
  - i. Checks for approval/payment:
    - i. Ouray County Plaindealer (newspaper notification ad): \$32.19
    - ii. Cedar Point Health (BP Machine reimbursement): \$2,672.19
    - iii. Telluride Irrigation (winterization of irrigation system): \$185
    - iv. USPS (annual post office box renewal): \$72
    - v. CO Special Districts Property & Liability Pools (work comp renewal): \$516

Motion to approve checks by Nancy, 2<sup>nd</sup> by Joey. All approved. Motion passed.

7. OLD BUSINESS

- a. Public Hearing: 2025 Budget and Acceptance
  - i. No questions by the public.
  - ii. Motion to approve the preliminary budget for 2025.
  - iii. Nancy moves to approve, Carolyn 2<sup>nd</sup>. All in favor. Motion passed.
- b. Irrigation system winterization – completed.
- c. New administrator printer – purchased.
- d. New administrator laptop:
  - i. Carolyn recommends Josey purchase one to replace the current laptop which is very old and slow. Board agrees. Josey will find one & purchase required associated software.

8. NEW BUSINESS:

- a. New Board Member Introductions:
  - i. District 1 (Laura Jean Berg, 4yr term)
  - ii. District 3 (Mary Ann Guilinger, 4yr term)

- iii. District 5 (Deborah Denise Boerner, 4yr term)
  - iv. Oath of Office
    - 1. Signed by all new board members & Joey Huddleston, outgoing President.
  - v. Code of Ethics
    - 1. Signed by all new board members.
  - vi. Josey to make copies of the Board of Directors binder to give to all new board members and scan a digital copy into Dropbox.
  - b. Exam Room Finishing –
    - i. Joey researched & chair rail at Home Depot cost \$5.98/piece for molding boards.
    - ii. Motion to finish off patient room project.
    - iii. Motion by Deborah Denise, second by MaryAnn. All approved. Motion passed.
9. NEXT MEETING:
- a. December 10, 2024  
Board Meeting at **12:30pm**, Ridgway Public Library, Ridgway, CO
10. ADJOURNMENT
- a. Motion to adjourn by Carolyn, 2<sup>nd</sup> by Mary Ann. All in favor. Motion passed.

Deadline for agenda items for the next regular meeting:  
Tuesday, December 3, 2024 at 4:00pm.  
[ouraycountyrsa@gmail.com](mailto:ouraycountyrsa@gmail.com)