

Ouray County Regional Service Authority

Regular Board Meeting, January 14, 2025

12:30 PM – Ridgway Public Library, Ridgway, CO

Pre-Meeting Business: Election of Officers. (Documented in Item 8.a)

1. Call to Order & Roll Call by Nancy Nixon @ 12:36pm:

Board Members: Laura Berg (District 1), Nancy Nixon (District 2), Mary Ann Guilinger (District 3), Carolyn Dresler (District 4), Deborah Denise Boerner (District 5)

Staff: Josey Scoville

Absent Board Members: none

Provider Reps: Dr. Bryce Lokey, Susie Blakney

Public: none

2. Additions and deletions to the agenda

- a. Adding item 8F regarding policies & procedures.

3. Approval of December 10, 2024 RSA Board Meeting Minutes

- a. Noted that Josey needs to correct SBA to SDA.
- b. **Motion to approve the December 10, 2024 minutes with the correction noted above.**
Motion by Laura, 2nd by Carolyn, all in favor. Motion passed.

4. Public Input

- a. “Public Input” agenda item is a time when the public may bring forth items of interest or concern. No formal action may be taken on these items during this time due to the open meeting law provision; however, they may be placed on a future posted agenda if action is required. Each speaker will be limited to a maximum of five minutes, and the format shall be limited to presentations only. The Board will not engage with any speaker during the “Public Input” item. Personal attacks, personnel and employment matters, the use of profanity or ethnic, racial or gender-oriented slurs are prohibited, as is any “disorderly conduct” which violations State or Local law and shall not be permitted. If any individual disregards these rules, they will be asked to leave the RSA Board Meeting.

5. Medical Provider Input by Bryce Lokey, MD of Cedar Point Health

- a. New Provider:
 - i. CPH formally onboarded new graduate Adrianna Lee, FNP (who lives in Montrose & commutes) this past quarter.
 - ii. She is fully credentialed with insurance as of December. Has ramped up and become very productive very quickly. Handling a full caseload with very minimal hand-holding.
- b. Clinic Data Reports:
 - i. Patient Visits: 75% of patients served are from Ouray County.
 - ii. Payer Demographics: nearly 50% of patients are Medicare/Medicare Advantage. 10% are Medicaid/Rocky Medicaid.
- c. Xray Discussion (see 8.c and attached PDF)
- d. Behavioral Health:
 - i. Just hired 3 more behavioral health care practitioners in Montrose (LPCs, LCSW, and PsyD). Remote visits available.
- e. Patient Satisfaction Survey
 - i. 83 is average “net promoter score” and also CPH Ridgway Score (which is very good). The 5 categories vary between 87-96% patient satisfaction, so wholly positive overall.
- f. Provider Schedules:
 - i. Mondays & Fridays are solo provider days. They are very busy on those days but keeping up & rarely having to turn acute/urgent appointments away.

6. Administrator Report:

- a. Certified 2025 budget was sent to DOLA
- b. End of year books were finalized.
- c. CPA for 2025 Audit Exemption paperwork was engaged – they will send an email regarding required paperwork sometime this week.
- d. Planning procurement actions: Carolyn mentioned that perhaps the parking lot will need to have the drainage fixed in coordination with the town. CPH – Ridgway will keep an eye on it this year and let the board know.
- e. Biannual HVAC service is scheduled for 1/23/2025. This is the 7th of 8 that were included in our agreement from the 2021 HVAC installation.
- f. New computer for the Administrator was purchased and set up and is working great.
- g. Annual Worker's Comp Audit completed 1/13/2025.
- h. The dues owed for our 2025 worker's comp and GL policies were paid in December (\$10,212) in order to activate the 2025 policy.
- i. Statement of Activity YTD, Statement of Financial Position YTD, and Budget vs. Actual P&L YTD were all uploaded to Dropbox as usual. The 2024 complete year end reports were also uploaded for board reference.
 - i. Carolyn had questions regarding why we have the different bank accounts and the reasoning for balances being held in each. Josey will check with Joey (the former Board President) and report back at next months' meeting.
- j. Invoices to be approved & checks signed:
 - i. SDA Membership Renewal for 2025: \$314.91
 - ii. Just George Handyman Service (partial completion of exam room rails): \$1,127.01

Motion to approve both invoices presented for payment.
Motion by Laura, 2nd by Nancy. All in favor. Motion passed.

7. Old Business

- a. Exam room finishing - 5 of 8 are complete. George ran out of material but has ordered more and will complete the final three soon.
- b. Repair of entrance lighting – No update on this from George. Josey will follow-up with him.

8. New Business

- a. Election of Officers (conducted in advance of the meeting as all previous officers left the board in December of 2024 and there is nobody currently on the board authorized to run the meeting)
 - i. President:

Laura nominates Nancy for President. Nancy accepts.
Motion by Laura, 2nd by Mary Ann. All in favor. Motion passed.
 - ii. Vice President
Mary Ann nominates Carolyn as Vice President. Carolyn accepts.
Motion by Mary, 2nd by Deborah Denise. All in favor. Motion passed.
 - iii. Secretary
Discussion by the board regarding the requirement of electing a secretary from the board vs. appointment a member of the public. Carolyn wanted to Josey as secretary since she already takes the meeting minutes, but Josey declined stating it felt like a conflict of interest as she is a paid Administrator for the board. The board decided to move forward with nominating a board member for secretary.

Laura nominates Mary Ann as Secretary. Mary Ann accepts.
Motion by Laura, 2nd by Deborah Denise. All in favor. Motion passed.

- b. Timing of board officer elections moving forward
 - i. This will be addressed in the Policies & Procedures / Bylaws documents to be created in 2025.
- c. Radiology services discussion
 - i. Per Dr. Lokey: (see attached PDF)

In 2024, there were 40 requests per week (8 per day) for x-rays, mostly sent to Montrose Regional Health. 8 per day isn't enough volume to justify hiring an x-ray technician for in-house x-ray service. Would need to pay for a new PACS system to house images. Trying to partner with a local hospital but they've had no bandwidth in the past 8 months since the hospital ownership changed. MRH currently doesn't have the bandwidth to even do overreads.
 - ii. Since 2023 they've posted job ads looking for an employee who can do both MA and X-Ray tech – 4 applications since then, none qualified.
 - iii. MRH – the last radiology group left MRH. Since then they have hired 2 replacement people & are using a nationwide radiology group for afterhours care.
 - iv. Current carrying costs:
 - 1. Badges (\$270/yr) & inspection (\$350/yr)
 - 2. Carolyn asks CPH to give us direction in 2025 if possible.

Motion to renew badges & schedule annual inspection for 2025.
Motion by Deborah Denise, 2nd by Laura. All in favor. Motion passed.
- d. Zoom
 - i. At the last meeting Carolyn requested Josey look into getting a Zoom account that would allow both board members and public to attend remotely. Josey created a free account (which caps meetings at 40 minutes), and found that the annual cost for a “Pro” account was \$159.90 (\$13.33/month). This allows for up to 30 hours per meeting and 100 participants.

Motion to approve upgrading to the Pro account.
Motion by Carolyn, 2nd by Mary Ann. All in favor. Motion passed.
- e. Schedule 2025 Meeting Dates

Lots of board conflicts with any day besides Tuesday. CPH Providers have a meeting on the 2nd Tuesday every other month. Josey cannot attend the 3rd Tuesday Jan/Feb/Mar this year.

Motion to approve board meetings on the 2nd Tuesday in Jan/Feb/Mar, 3rd Tuesday April-Nov, and 2nd Tues in Dec (for budget purposes).
Motion by Carolyn, 2nd by Deborah Denise. All in favor. Motion passed.

 - i. Josey will report schedule to Ouray County Clerk and post on the website.
 - ii. Josey will reserve the meeting room at the Ridgway Library for the year.
- f. Request by Carolyn to develop official Policies & Procedures & By-Laws for the RSA
 - i. Potential Items to address:
 - 1. Bank accounts/types carried and why.
 - 2. When to transfer money/who does it.
 - 3. Checks (paper vs. digital)
 - 4. Necessity of issuing 1099s
 - 5. Quorum rules / meeting rules
 - 6. Timing of officer elections
 - 7. Potentially doing newspaper announcements for meetings

- ii. Carolyn requests Josey do some research on what is needed. All board members will also make a list of what they'd like included and come back to the next meeting with ideas.
- g. AED Check
 - i. Joey (former RSA Board President) used to handle this but is no longer on the board.
Motion for the CPH practice to handle confirming the functionality of the AED on their approved schedule moving forward.
Motion by Carolyn, 2nd by Nancy. All approved. Motion passed.
- 9. Next Meeting:
 - a. February 11, 2025
Board Meeting at 12:30pm, Ridgway Public Library, Ridgway, CO
- 10. Adjournment by Nancy @ 1:55pm.

Deadline for agenda items for the next regular meeting:
Tuesday, February 4, 2025 4:00pm.
ouraycountyrsa@gmail.com