

**Ouray County Regional Service Authority**  
**Regular Board Meeting, March 11, 2025**  
12:30 PM – Ridgway Public Library, Ridgway, CO

Zoom Access: <https://us06web.zoom.us/j/83248671956> - Meeting ID: 832 4867 1956

**AGENDA**

**1. Call to Order & Roll Call by Board President Nancy Nixon at 12:30pm.**

Board Members: Laura Berg (District 1 – joined via zoom @ 12:50), Nancy Nixon (District 2), Mary Ann Guilinger (District 3), Carolyn Dresler (District 4), Deborah Denise Boerner (District 5)

Staff: Josey Scoville

Provider Rep: Dr. Bryce Lokey

Public: none

**2. Additions and deletions to the agenda**

- a. See items added to new business 8b, 8c, and 8d.

**3. Approval of February 11, 2025 RSA Board Meeting Minutes**

- a. No changes noted by the board.

**Motion to approve the February 11, 2025 RSA Board Meeting Minutes.**

Motion by Carolyn, 2<sup>nd</sup> by DD. All in favor, motion passed.

**4. Public Input**

- a. “Public Input” agenda item is a time when the public may bring forth items of interest or concern. No formal action may be taken on these items during this time due to the open meeting law provision; however, they may be placed on a future posted agenda if action is required. Each speaker will be limited to a maximum of five minutes, and the format shall be limited to presentations only. The Board will not engage with any speaker during the “Public Input” item. Personal attacks, personnel and employment matters, the use of profanity or ethnic, racial or gender-oriented slurs are prohibited, as is any “disorderly conduct” which violations State or Local law and shall not be permitted. If any individual disregards these rules, they will be asked to leave the RSA Board Meeting.

**5. Medical Provider Input**

- a. Dr. Bryce Lokey – update on discussion regarding volume, performance, demographics.
  - i. Outmigration statistics: Ouray County zip codes were included; graph shows primary care & urgent care visits seen in Montrose at CPH clinics in 2024.
    - 1. For reference, a full-time provider usually sees 200-250 patients per month.
      - a. The outmigration report shows an average of 49 visits/month of urgent care volume (1/5 FTE) being seen at CPH Montrose clinics.
      - b. The outmigration report shows an average of roughly 200 visits/month of PCP visits. Harder to reclaim all of those because of patient preference for providers, amenities available elsewhere, etc.
  - ii. Nancy questions do we *want* to grow the clinic. Dr. Lokey doesn’t believe we have the volume to justify a 3<sup>rd</sup> Provider at this point, but the clinic building does have the capacity to house a 3<sup>rd</sup> Provider if demand supports it in the future.
  - iii. CPH is 2 weeks into their first MA cohort with Technical College of the Rockies – clinical hours are paid in their model. Hope to encourage more staff to elevate their licensing and pay and be retained at CPH.
  - iv. Advertising – CPH gets 200-300 new patient applications per month, so not doing advertising currently. More limited by staff availability.
  - v. Radiology / ultrasound services – the Montrose hospital declared 2 weeks ago they will not pursue an agreement with CPH for coordinating medical imaging services at this

time. No immediate plan/option to use the Ridgway X-ray machine without a x-ray tech or a radiologist to read the images.

## **6. Administrator Report**

- a. Don Moreland's office completed the paperwork for our exemption from audit.
  - i. Adjustments haven't been posted to QuickBooks for several years. Josey is working on getting that up to date.
  - ii. Josey has prepped Resolution 2025-01: Approval of Resolution for Exemption from Audit. This states that RSA revenues & expenditures did not exceed \$750k in 2024.

### **Motion to approve Resolution 2025-01**

Motion by Mary Ann, 2<sup>nd</sup> by Nancy. All in favor, motion passed.

Josey will submit signed paperwork to the state before March 30<sup>th</sup>.

- b. Bank Balances – It was discovered that the CSB interest rate was published incorrectly in our online account. Nancy decided to keep RSA funds split between the Money Market accounts at Citizens State Bank and Alpine Bank.
- c. Logo Creation – may be a good idea for the RSA to come up with a basic logo to help the community recognize who we are and what we do. It could be included on the website and in newspaper announcements.

### **Motion to task Josey to come up with a logo for the RSA**

- i. Motion by Nancy, 2<sup>nd</sup> by Laura. All in favor, motion passed.
- d. Payroll Processing Fees:
  - i. ASAP (Dominion Payroll) was charging us for an unnecessary compliance bundle that has been removed.
  - ii. Essentials Package is charged each time they run payroll. Josey offered to submit payroll quarterly instead of bi-monthly to reduce overhead costs for the RSA.
- e. Five checks presented for approval:
  - i. Just George: \$414.42 (exam room finishing & entrance lighting troubleshooting)
  - ii. Snipps Heat & Air, Inc.: \$212.50 (7<sup>th</sup> biannual check-up)
  - iii. CDPHE 2025 X-Ray Annual Fee: \$50
  - iv. Donald R. Moreland & Associates, P.C.: \$2,325 (Exemption from audit preparation)
  - v. Clinical Engineering Services LLC: \$430 (annual state x-ray machine inspection)

### **Motion to approve payment of all 5 checks.**

Motion by Nancy, 2<sup>nd</sup> by Carolyn, All in favor, motion passed.

## **7. Old Business**

- a. Exam room finishing & repair of entrance lighting
  - i. Exam Room Finishing: Complete. Looks great.
  - ii. Outside Lights: Timer box was turned off. Fixed now. 2 light bulbs also burnt out so those were replaced. Lots of light at the entry/exit now for patient safety.
- b. Policies & Procedures & By-Law Development Discussion
  - i. Mary Ann & Carolyn have done a lot of work getting them written up. Proposed documents were reviewed page by page by the board.
  - ii. Josey to ask Leo Caselli if he can review them for us once they're complete.

## **8. New Business**

- a. How do we look at helping CPH recruit/train staff
  - i. Can RSA look into providing signing bonuses, moving expenses, assistance with salary guarantees, etc. to CPH-Ridgway in order to help recruit/retain staff?

- ii. Dr. Lokey isn't against that idea. We would have to look into the contract and make sure we can legally do that with the RSA funds.
- b. Bank account balances re: FDIC Federally Insured Levels
  - i. Discussion re: a potential resolution acknowledging that the Board recognizes the fact that RSA funds in both local banks surpass the \$250,000 FDIC federally insured level.
    - 1. FDIC insures deposits up to \$250,000 per account at each bank.
    - 2. Public funds are secured with the bank's capital, so anything over the \$250k would still be covered by the bank's assets in the event the bank failed.
  - Motion to approve Resolution 2025-02 allowing bank balances above the \$250k FDIC insured level.**
  - Motion by Mary Ann, 2<sup>nd</sup> by Carolyn. All in favor, motion passed.
- c. Discussion regarding checks being paid online by the Administrator when possible.
  - i. It was decided to include this direction in the Policies & Procedures being written.
- d. Discussion regarding a potential resolution stating that the RSA Board does not want to be paid \$50 a meeting although it is allowed under Colorado Statute § 32-7-110 (5).
  - i. The board decided against this action. Want to leave payment option on the table is a board member is expected to do more work above & beyond requiring more days of work. Also good to keep the option open if someone joins the board who wants to collect the allowed stipend.

**9. Next Meeting:**

- a. April 15, 2025  
Board Meeting at **12:30pm**, Ridgway Public Library, Ridgway, CO

**10. Adjournment**

- a. Motion to adjourn the meeting at 2:10pm.**
  - i. Motion by DD, 2<sup>nd</sup> by Nancy. All in favor, motion passed.

Deadline for agenda items for the next regular meeting:

Tuesday, April 8, 2025 4:00pm.

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