

Ouray County Regional Service Authority
Regular Board Meeting Agenda, December 9, 2025
Ridgway Public Library, Ridgway, CO

Zoom Access: <http://bit.ly/4maL6EV> - Meeting ID: 810 5404 3593 – Passcode: 81432

12:00 PM

Call to Order & Roll Call

This meeting was held both in person and via virtual meeting portal Zoom Meeting.

The President called the meeting to order at 12:02pm. The Board was present in its entirety with Members Laura Berg (D1), Nancy Nixon (D2), Mary Ann Guilinger (D3), Carolyn Dresler (D4), and Deborah Denise Boerner (D5) in attendance.

Board Members Absent:	None
RSA Staff Present:	Josey Scoville
Provider Representatives Present:	Dr. Bryce Lokey, Susie Blakney
Public Present:	Cat Lichtenbelt (OCEMS representative)

EXECUTIVE SESSION The RSA Board Members will enter in a closed session without the RSA Staff, provider representatives, or public present for the purpose of an annual performance review of the Board Administrator and discussion regarding compensation.

12:30 PM – The RSA Board left closed session and began the regularly scheduled monthly board meeting.

1. Additions and deletions to the agenda
 - a. Adding discussion topics for engagement letter approval & administrator pay raise within existing agenda items 7a & 8e.
2. Approval of November 18, 2025 RSA Board Meeting Minutes
 - a. **Motion to approve the November 18, 2025 Board Meeting Minutes without changes.**
Motion by Mary Ann, 2nd by Laura, all in favor, motion carried.
3. Public Input
 - a. “Public Input” agenda item is a time when the public may bring forth items of interest or concern. No formal action may be taken on these items during this time due to the open meeting law provision; however, they may be placed on a future posted agenda if action is required. Each speaker will be limited to a maximum of five minutes, and the format shall be limited to presentations only. The Board will not engage with any speaker during the “Public Input” item. Personal attacks, personnel and employment matters, the use of profanity or ethnic, racial or gender-oriented slurs are prohibited, as is any “disorderly conduct” which violates State or Local law and shall not be permitted. If any individual disregards these rules, they will be asked to leave the RSA Board Meeting.
4. Medical Provider Input
 - a. Discussion re: community needs survey and any input from Cedar Point Health (CPH).
 - i. Dr. Lokey happy to review and see if they notice any glaring gaps but prefers the design of the survey be handled by the school of public health survey designers (the practicum students at Anschutz).
 - b. Anita Shepherd is in her first month & doing well – would like to attend a future meeting.
 - c. Two new Medical Assistants (MA) have been hired – doing initial training as they have no medical background. Third new MA begins in January and is already certified.

- d. Water leak was just discovered at the CPH building. They are requesting a reimbursement from the town for the water overage charges.
 - i. Board asks Susie to reach out to any available plumber to get it fixed expeditiously.

- e. Christmas tree with child gift asks up at CPH in the lobby. Feel free to stop by and donate!

5. Administrator Report

- a. Annual Inventory Report: (Exhibit 2 listing of RSA Property under lease agreement)
 - i. Complete. 2 items removed, 4 new items added. Josey requests a label maker be purchased to make inventory labels as the old computer & program are obsolete.
Motion to approve the purchase of a label maker for inventory tracking.
Motion by Carolyn, 2nd by Laura, all in favor, motion carried.
- b. SDA Safety & Loss Prevention Grant
 - i. Grant application submitted and approved for reimbursement of 50% of the cost of the safety lighting installed between the building & the parking lot.
 - 1. Check for \$484.94 should arrive in 2-3 weeks.
- c. Engagement letter for Redlands Accounting & Advisory LLC for Tax Exemption Preparation for fiscal year 2025.
 - i. Our previous tax accountant is near retirement and the board wishes to move forward with a new entity who can do special district audit exemption paperwork for the RSA. Mary Ann contacted multiple firms and recommends we move forward with Redlands.
Motion to engage Redlands Accounting & Advisory LLC for Fiscal Year 2025 Tax Preparation.
Motion by Deborah, 2nd by Mary Ann, all in favor, motion carried.
- d. Invoices to Approve (total of \$10,710.50)
 - i. Telluride Irrigation: \$195 (sprinkler winterization)
 - ii. Ouray County Plaindealer: \$32.20 (monthly 2" x 2" meeting ad)
 - iii. CPH Ridgway – Reimbursement for Ergos invoice: \$1,135.48 (Dell EKG Computer)
 - iv. Potential Power Systems - \$969.88 (exterior lighting purchase & install)
 - v. SDA Annual Membership - \$574.44 (work comp insurance renewal)
 - vi. Butler Snow - \$2803.50 (layer fees for financing advice)
 - vii. Greenberg Graurig, LP - \$5,000 (retainer for drafting CPH/RSA contract)
Motion to approve payment of the above invoices except Greenberg Traurig (moving that invoice to item 7a.).
Motion by Carolyn, 2nd by Laura, all in favor, motion carried.

6. Public Hearing – no items

7. Old Business

- a. Regional Equity Adjustment plan for 2026
 - i. Engagement letter received from Greenberg Traurig, LLP (GT) to build a contract for the payment of healthcare services between the RSA & CPH.
Motion to execute the engagement letter and approve the \$5000 retainer fee.
Motion by Carolyn, 2nd by Mary Ann, all in favor motion carried.
 - ii. Board discussion regarding contract design to bring to the meeting with GT to attempt to limit the billable hours:
 - 1. Contract needs to work within the CPH billing structure.
 - 2. CPH to invoice quarterly – how does that work with year end?
 - 3. 10% of existing salary retention bonus, employee must work all of preceding quarter.
 - 4. Quarterly for front office & medical assistants, annual for non-owner providers.

b. OCEMS / OCPHA MOU & Survey Project

i. Board discussion with the OCEMS representative regarding the MOU redlines provided by OCEMS & the Ouray County attorney. Board ultimately wants it clear that it desires a collaborative working relationship on this project so that, as the major financial backer, the RSA receives the community healthcare needs information required to inform the development of their new strategic plan in advance of the next mill levy in 2030.

1. Cat verbally agreed with this request and offered to send an email to the board verifying this collaborative approach while the board acknowledges that OCEMS is the project lead.

Motion to approve the new MOU with the redline changes.

Motion by Nancy, 2nd by Carolyn, all in favor, motion carried.

8. New Business

a. Resolution 2025-05 Approval of Final 2026 Budget

Motion to approve the final 2026 budget & resolution.

Motion by Mary Ann, 2nd by Laura, all in favor, motion carried.

b. Resolution 2025-06 Appropriation of Funds

Motion to approve Resolution 2025-06 regarding the 2026 appropriate of funds.

Motion by Deborah, 2nd by Carolyn, all in favor, motion carried.

c. Resolution 2025-07 Approval of Tax Levies for 2026

- i. Mill Levy Public Information Form Pursuant to 39-1-125 C.R.S. complete & in Dropbox.

Motion to approve resolution 2025-07 regarding continuance of the 3/8 mill levy.

Motion by Mary Ann, 2nd by Deborah, all in favor, motion carried.

d. Renewal of the board's Special District Administration Membership

- i. Note from the administrator: the RSA must be a member of the SDA in order to obtain worker's compensation insurance through them. The board also gets grant funds available to them each year through this membership for safety improvements at the 295 Sherman Street building. Lots of valuable information on their website available to the board as well.

Motion to approve SDA Membership renewal for 2026.

Motion by Carolyn, 2nd by Nancy, all in favor, motion carried.

e. Administrator Annual Review Discussion

- i. The board completed their annual performance review of the administrator during executive session and wishes to offer a pay increase.

Motion to increase the RSA Administrator pay to \$40/hour.

Motion by Nancy, 2nd by Laura, all in favor, motion carried.

f. Set 2026 Meeting Schedule

- i. 3rd Tuesday of the month, except for October & December (moved to the 2nd Tuesday) for state budget compliance reasons.

9. Next Meeting:

a. January 20, 2026

Board Meeting at **12:30pm**, Ridgway Public Library, Ridgway, CO

Adjournment

The meeting adjourned at 2:29 pm. Motion by Nancy, 2nd by Mary Ann, all in favor, motion carried.

Deadline for agenda items for the next regular meeting:

Tuesday, January 13, 2025 4:00pm. ouraycountyrsa@gmail.com